



REQUEST FOR PROPOSAL [RFP] FOR

"Disposal of Old/Unusable/Obsolete/ irreparable CAMs lying at various Branches/Offices under Canara Bank Circle Office, Vijayawada".

[This RFP is limited to Vendors Empaneled by Canara Bank for Disposal of E-Waste].

Issued By:

Canara Bank T M Section Vijayawada C.O.

Address:

Canara Bank
T M Section
Circle office, 54-15-4b, Lakshmi avenue,
2nd floor, Srinivasa Nagar Bank colony,
Vijayawada- 520 008
GSTIN No.37AAACC6106G2ZZ

Phone No: 0866-2428860/66 Email : tmscovij@caparab

il : tmscovij@canarabank.com





Details in brief

SI. No.	Description	Details			
1.	RFP No. and Date	RFP VIJ/06/2020-21 dated 28/07/2021			
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section Circle office, 54-15-4b, Lakshm avenue, 2nd floor, Srinivasa Nagar Bank colony, Vijayawada- 520 008			
		Phone No: 0866-2428860/66 Email : tmscovij@canarabank.com			
3.	Date of Issue	Date: 28/07/2021			
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RF may be sent through email or in writing at the address specified above, on or before 06/08/2021 @ 03.00 PM.			
5.	Date of Pre Bid Meeting	06/08/2021 @ 04.00 PM			
6.	Last Date of Submission of Bids	10/08/2021 @ 3.00 PM			
7.	Date and Time of Opening Bid	10/08/2021 @ 4.00 PM			
8.	Date and Time opening of Commercial Bid.	10/08/2021 @ 4.00 PM			
9.	Cost of Application Money	Nil			
10.	Earnest Money Deposit(Refundable)	Rs. 10,000 /- (including GST)			
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A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete/ irreparable CAMs lying at various Branches / Offices as per Annexure

1. Introduction:

Canara Bank, Vijayawada Circle, intends to dispose old/unusable/obsolete/irreparable CAMs (identified by Bank), lying at various Branches/Offices in Vijayawada Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (identified by the Bank for disposal) from our branch premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

3. Eligibility Criteria:

- 3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.
- 3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.
- 3.3. The Empanelled vendors quoting for this RFP should agree to the condition to "remove the storage media viz., HardDisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank".
- 3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, as proposed by Canara Bank for disposal will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

- 4.1. The bid is non-transferable.
- 4.2. Incomplete and unsigned price quotations are liable to be rejected.
- 4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.
- 4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-I.
- 4.5. The empaneled vendors may inspect the items on or before 06.08.2021, 03:00 PM and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per Annexure-II. Items are to be taken from the various branch/office premises and locations as referred in Annexure-II by the





successful Vendor.

- 4.6. The empaneled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.
- 4.7. All expenses pertaining to collecting, transporting for disposal (as per govt. guidelines), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
- 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
- 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Vijayawada shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders.
- 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above and submit appropriate confirmation documentation declaration for the same.
- 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
- 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
- 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
- 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.





5. Submission of Bids:

5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

The Manager/Senior Manager CANARA BANK, TM SECTION, Circle office, 54-15-4b, Lakshmi avenue, 2nd floor, Srinivasa Nagar Bank colony, Vijayawada- 520 008 Contact Person: Mr. Y V RAO

Phone No: 8333813811/ 0866-2428860/66

6. Bid System Offer:

- 6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:
 - 6.1.1. <u>Technical Criteria</u>: Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate and need to submit relevant documents & declarations as per eligibility criteria along with EMD Amount by way of DD in Technical Criteria Bid. The envelope should be superscribed as "Technical Bid".
 - 6.1.2. <u>Commercial Bid:</u> furnishing all relevant information as required as per Bill of Material as per Annexure-I in separate envelope superscribed as "Commercial Bid".

Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as "Offer to Disposal of Old/Unusable/Obsolete irreparable CAMs" on the top of the envelope.

- 6.1.3. The envelope shall bear the RFP No., RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.4. The envelope/s should be properly sealed and submitted.
- 6.1.5. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

7. Amendment to Bidding Document:

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank's website (i.e. http://www.canarabank.com/english/announcements/tenders) and will be binding on all bidders and no separate communication will be issued in this regard.





7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of

8. Earnest Money Deposit (EMD):

- 8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand Only) by way of Demand Draft drawn on any scheduled bank in favour of Canara Bank, payable at Vijayawada, and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.
- 8.2. The EMD may be forfeited:
 - 8.2.1. If the bidder withdraws or amends the bid during the period of bid validity
 - 8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with

9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

- 10.1. The price quoted should be only in Indian Rupees.
- 10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material
- 10.3. The bidders should alone bear the expenses like transportation, loading/unloading
- 10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

- 11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the
- 11.2. The representative of the bidder can be present for the opening of the Bid along with authorization letter. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.





12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest Evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Vijayawada shall have the right to dispose the items to H2/H3 bidder on matching the H1 (Highest) prices.

Technology Overseeing Executive

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Annexure-I Bill of Material

Price Schedule for Hardware items to be disposed

To.

The Manager/Senior Manager Canara Bank, T M Section Circle Office Vijayawada.

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable	T
1				,	GST	Total Cost with GST
	CAMs	33				
	TTV Seiston	prod_in				
		PE Applied	Total Bid Price			

Note:

- The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU's, Cabinets, Motherboards, Processors, Hard disks, Cables etc. and have quoted accordingly.
- The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:	
Date:	Seal & Signature of Authorized signatory of the Bidder
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Annexure-II

Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection/Collection and Disposal.

SI No	the E-Waste is available.	ITEM	Qty	DPCD	Contact Person
1	CANARA BANK PUTTAPARTHY BRANCH ANANTAPUR DISTRICT, ANDHRA PRADESH	CAM	1	2351	738293225
2	CANARA BANK GUNTUR MAIN BRANCH GUNTUR DISTRICT, ANDHRA PRADESH	CAM	1	605	833101570
3	CANARA BANK SPECIALISED SME BRANCH, GUNTUR CHANDRAMOULI NAGAR GUNTUR DISTRICT, ANDHRA PRADESH	CAM	1	2492	8331015716
4	CANARA BANK KADAPA MAIN BRANCH KADAPA DISTRICT, ANDHRA PRADESH	САМ	1	1962	7382932167
5	CANARA BANK PRODDUTUR BRANCH KADAPA DISTRICT, ANDHRA PRADESH	CAM	1	1963	7382932249
6	CANARA BANK KAKINADA MAIN BRANCH EAST GODAVARI DISTRICT, ANDHRA PRADESH	САМ	1	626	8331015628
7	CANARA BANK RAJAHMUNDRY MAIN BRANCH EAST GODAVARI DISTRICT, ANDHRA PRADESH	САМ	1	642	8331015629
8	CANARA BANK KURNOOL BRANCH KURNOOL DISTRICT, ANDHRA PRADESH	CAM	1	661	9731692319
9	CANARA BANK NANDYAL MAIN BRANCH KURNOOL DISTRICT, ANDHRA PRADESH	САМ	1	1319	7382932231
10	CANARA BANK NELLORE MAIN BRANCH NELLORE DISTRICT, ANDHRA PRADESH	CAM	1	628	8331015722
11	CANARA BANK ELURU BRANCH WEST GODAVARI DISTRICT, ANDHRA PRADESH	CAM	1	660	8331015648
12	CANARA BANK BHIMAVARAM BRANCH WEST GODAVARI DISTRICT, ANDHRA PRADESH	САМ	1	777	8330951326
13	CANARA BANK GUDIVADA BRANCH KRISHNA DISTRICT, ANDHRA PRADESH	САМ	1	895	8331015683
14	CANARA BANK CHITTOOR BRANCH CHITTOOR DISTRICT, ANDHRA PRADESH	САМ	1	852	7382932165
15	CANARA BANK KUPPAM BRANCH KRISHNA DISTRICT, ANDHRA PRADESH	САМ	1	2714	7382932202
.6	CANARA BANK VIJAYAWADA IRON CENTRE BRANCH KRISHNA DISTRICT, ANDHRA	САМ	1	619	8331015677

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	PRADESH	k mile			
17	ANDHRA PRADESH	W. T. Santanana	1	680	833101567
18	PRADESH	CAM	1	892	833101568
19	KRISHNA DISTRICT, ANDHRA PRADESH	САМ	1	1391	8331015687
20	CANARA BANK VIJAYAWADA MADHUNAGAR BRANCH KRISHNA DISTRICT, ANDHRA PRADESH	CAM	1	1620	8331015690
21	CANARA BANK VIJAYAWADA BHARATHI NAGAR BRANCH KRISHNA DISTRICT, ANDHRA PRADESH	САМ	1	2985	8331015694
22	CANARA BANK CHETTIVANIPALEM BRANCH VISHAKAPATNAM DISTRICT , ANDHRA PRADESH	САМ	1	894	8331015606
23	CANARA BANK DWARAKANAGAR BRANCH VISHAKAPATNAM DISTRICT, ANDHRA PRADESH	САМ	1	2424	8331015611
24	CANARA BANK KANCHARAPALEM BRANCH VISHAKAPATNAM DISTRICT, ANDHRA PRADESH	САМ	1	2434	8331015613
25	CANARA BANK M V P COLONY BRANCH VISHAKAPATNAM DISTRICT, ANDHRA PRADESH	САМ	1	2500	8331015615
26	CANARA BANK SIRIPURAM BRANCH VISHAKAPATNAM DISTRICT, ANDHRA PRADESH	САМ	1	3655	8331015733
27	CANARA BANK SME & E-LOUNGE BRANCH VISHAKAPATNAM DISTRICT, ANDHRA PRADESH	САМ	1	4488	8331015772
28	CANARA BANK VIZIANAGARAM BRANCH VIZIANAGARAM DISTRICT, ANDHRA PRADESH	САМ	1	644	8331015668
29	CANARA BANK PARVATHIPURAM BRANCH VIZIANAGARAM DISTRICT, ANDHRA PRADESH	CAM	1	897	8331015669
30	CANARA BANK SALUR BRANCH VIZIANAGARAM DISTRICT, ANDHRA PRADESH	САМ	1	1393	8331015670
31	CANARA BANK V T AGRAHARAM BRANCH VIZIANAGARAM DISTRICT, ANDHRA PRADESH	САМ	1	1661	8331015672
32	CANARA BANK SRIKAKULAM MAIN BRANCH SRIKAKULAM DISTRICT, ANDHRA	САМ	1	1837	8331015645



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	PRADESH				
33	CANARA BANK TEKKALI BRANCH SRIKAKULAM DISTRICT, ANDHRA PRADESH	САМ	1	4563	8331018933

* * * * Kindly note that the Successful Bidder has to lift the E-Waste from these locations only. * * * *

